

SCHOOL [REDACTED]

ACTION PLAN FOR THE ERASMUS+ PROGRAM

“Promoting Quality and Equity: A dynamic approach school improvement”

The priority areas for our school as they emerged after a questionnaire to the school teachers are:

- Quality of teaching
- Students’ behavior outside the classroom

The Action Plan that follows includes activities that have to do with the school policy development regarding the above factors. These activities are the spirit of the recommendations of all the school's teachers and aim to improve our school unit.

The management team consists of:

School Director Mr. [REDACTED] and Assistant Manager [REDACTED]
(Coordinator).

Our school teachers are:

[REDACTED]

A	QUALITY OF TEACHING				
	Activity	Participants	Media/Sources	Time	Evaluation
1.	Informing the management team for the compilation of the Action Plan.	Management team Mr. Kyriakides	Printed material	18 and 23 November 2015 Meeting	
2.	Information from the team of Mr. Kyriakides for the 8 factors which are related to quality and their development activities. Recording conclusions after the end of the presentation.	University of Cyprus School Staff	Lecturer: Mr. Kyriakides Printed material for the presentation	24 November 2015 Staff Meeting	Questionnaire to the teachers.
3.	Experimental application of some factors and discussion at the next staff meeting	School Staff			Opinions of teachers and children.
4.	Continuation of the information of the factors related to the quality of teaching.	University of Cyprus School Staff	Lecturer: Mr. Kyriakides Printed material for the presentation	13 January 2016 Staff Meeting	Questionnaire to the teachers.
5.	Teachers' monitoring of the similar classes together by focusing on some of the eight factors.	School Staff	Lesson Plans Material and Media based on lesson plans	January and February 2016	Monitoring form

6.	Co-teaching emphasizing on specific factors.	School Staff	Lesson Plans Material and Media based on lesson plans	March and April 2016	Questionnaire to the teachers and students
7.	Discussion and exchange of views and experiences on good practices for organization and order and discipline.	Presentation of the subject: [REDACTED]	Printed material		Comments on the improvement of the behavior of children.
8.	Conservation of a staff progression system for each child for better outlining of the profile of each child.	Administrator for the compilation of the form and the presentation: [REDACTED]	Shaped Form with clear criteria of evaluation	January 2016	Exchange of opinions at staff meeting
9.	Strengthening of the internal motivations of students in school: (1) File-Conservation with subject: "My personal goals." Each child creates and sets an aim, analyzes the ways of achieving it, and evaluates its conquest (in specific time)	Administrator for the presentation: [REDACTED]	Shaped Form	Begins in November and continues throughout the year. Every fortnight the aim changes unless the child wishes to continue with the same aim so as to succeed in a greater extent.	Collection of opinions from students and teachers
10.	Strengthening of the internal motivations of students in school:	Administrator for the presentation: [REDACTED]	Specially shaped sign on which the picture of the child/children is	Begins in November and continues throughout the year.	Exchange of opinions at staff meeting

	(2) «The person of the week»		pinned who are considered as "persons of the week"		
11.	Information from Mr. Kyriakides for Evaluation Practices. Recording conclusions after the end of the presentation. Creation of policy.	University of Cyprus School Staff	Lecturer: Mr. Kyriakides Printed material for the presentation	February 2016	Questionnaire to the teachers
12.	The policy for the Evaluation Practices will include construction issues regarding the evaluation tools and reporting results.	School Staff			
13.	Organization of each staff meeting so as that specific time will be devoted for discussion emphasizing on the 2 factors.	School Staff			
14.	Informing the parents about learning strategy.	School Staff ([REDACTED]), parents, students	Material available in printed form as well as information through the school website.	Begins in January 2016	Questionnaire to the parents.
15.	Exchange of material between teachers. Creation of collection material in	Whole Staff. Creation of dropbox. Administrator: [REDACTED]	Material available in printed and electronic form.		Evaluation of Dropbox

	school for each lesson which teachers consider it to be very helpful or an original idea.	Material in printed form:			
16.	Creation of material collection for revision exercises in the core subjects or assessment tests, which will be a useful tool for consolidation in the whole-day school.	School teachers	Material in printed form which will be available at the Teachers' Office as well as in electronic form in the school Dropbox.	Begins in December and continues throughout the year.	
17.	Collection of textbooks that promote the quality of teaching either from the school teachers or the teachers' library.	School teachers	Books, CDs, DVDs etc.	Whenever a colleague believes that he may present a textbook he presents it in the staff meeting.	
18.	Creation of a board which will be containing: 1.The definition of each factor 2. Why it is vital to the learning process 3. Some examples will be given for each factor. This board must be posted in a prominent position.	Administrators of the compilation are and		January 2016	

19.	Integration of the emphasizing factor to the fortnight scheduling of activities.			Begins in January 2016 and continues throughout the year	
B	STUDENTS' BEHAVIOR OUTSIDE THE CLASSROOM				
	Activity	Participants	Media/Sources	Time	Evaluation
1	Forming the behavior code in the classroom by emphasizing on the issues in which students need improvement. Use of penalties and incentives	Student Council of each class	Codes of classes and the children themselves.	January 2016	At each meeting of the Student Council of each class.
2.	Modulation of the code of conduct of school by defining specific aspects of behavior that we want to achieve.	The Central Student Council and the assistant managers and [REDACTED]	The existing code varies and is divided into sectors which are posted on various places of the school.	January 2016	At each meeting of the Central Student Council
3.	Forming the break time with creative activities and group games.	The Central Student Council and the assistant managers	Teachers and students of the school.		Discussion of teachers and the Central Student Council at meeting
4.	Operation of common library	[REDACTED]	Books of the classes' library.	March and April	Questionnaire to the students.
6.	Training of the students who perform duties and act as students' supervisors during	The students of the class and their teacher.	Distinctive Armbands.		

	break.				
7.	Creation of tournament of some group games	School Director and the Staff.	Tools and materials that games require to be organized.	May	Opinions of students and teachers
8.	Modulation of the Code of conduct during a visit and its prominent suspension.	Student Council of each class	Code is supervised by the children of the class.	Before next visit or excursion that will happen at school	Each time that a visit or excursion happens.
9.	An educational supervisor of students handles the issues of the problematic behaviors outside of the class.				